



## Ney Nature Center Field Trip Information

Ney Nature Center, PO Box 93, Henderson MN 56044  
(507) 357 8580 · neycenter.org

*The Ney Nature Center exists to conserve, manage, and protect the Ney Wildlife Preserve through education and interaction with the natural world.*

School groups, clubs, and other organizations are invited to attend the Ney Nature Center (NNC) for a great opportunity to explore, learn, and experience nature. This form will outline many of our policies as they apply to group field trips.

### **Program Options**

Our website contains a full list of our programming options. Please indicate your preferred topics and time frame on the Field Trip Registration Form and the Nature Center staff will work with you to design a field trip that meets your needs and the needs of your students.

### **Fees**

Fees vary per group based on the number of students and the length of the field trip. Typical fees are between \$2 and \$5 per student with a minimum billing of \$25.

### **Adult Chaperones**

Please bring at least two chaperones per 25 students. More chaperones are preferred and in some cases may be required. Adult chaperones are expected to be attentive and to monitor student behavior throughout the field trip. It is the duty of adult chaperones to intervene if a student is being disruptive during a NNC class. Chaperones should dress for the weather and leave cell phones stored unless in an emergency. The Lead Adult Chaperone must have consent from each child's legal guardian(s) to participate in all field trip activities or have specified instructions otherwise.

### **Weather**

Field trips will be held rain or shine so please have your students come prepared with footwear and appropriate clothing for the weather and outdoor terrain. All participants are responsible for providing their own lunch, insect repellent, sun protection, and a reusable water bottle. In the event that severe weather threatens the trip, the organization's staff and the Nature Center staff will come up with a plan to reschedule. Feel free to indicate a preferred Rain Date on the Field Trip Registration Form.

### **Contact Information**

Josh Sweet  
Ney Nature Center  
Program Coordinator  
(507) 357 8581  
josh@neycenter.org

# Ney Nature Center Field Trip Registration Form

## **Organization Information – Please Print**

Date of Field Trip \_\_\_\_\_

Rain Date \_\_\_\_\_

School or Organization Name \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Lead Chaperone's Name \_\_\_\_\_ Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Grade(s) Attending \_\_\_\_\_ Number of Students \_\_\_\_\_

Arrival Time \_\_\_\_\_ Departure Time \_\_\_\_\_

Amount of Time Reserved for Lunch \_\_\_\_\_

Desired Program(s) or Theme:

\_\_\_\_\_  
\_\_\_\_\_

Special Accommodations (e.g. wheelchair access) \_\_\_\_\_

\_\_\_\_\_

**Payment Included** \_\_\_\_\_ **Send Invoice** \_\_\_\_\_

Fees are due at registration unless requesting an invoice. Make checks payable to 'Ney Nature Center'

Please sign and mail completed forms with a check to:

Ney Nature Center  
PO Box 93  
Henderson MN 56044

## **Field Trip Authorization**

By signing this form I confirm that I have received consent from each child's legal guardian(s) for their child to attend the Ney Nature Center (NNC) field trip, and that the NNC has permission to allow each child to participate in all activities unless otherwise noted. I also consent that the NNC has permission for all participants to be photographed and that these photos can be used for the website, flyers, and social media.

I know of no reason, other than indicated, why any child should not participate in the prescribed activities. In event of an emergency the NNC staff and volunteers will follow the documented NNC emergency procedures but it is expect that you, as the adult immediately in charge of the students, has parental/guardian permission, medical knowledge, and parental/emergency contacts about each student in order to properly assess the situation.

By signing this release I agree that if any field trip participant is injured in any way while partaking in activities at NNC, I and the students' legal guardian(s) voluntarily release NNC as well as all of their staff, Board of Directors, and volunteers from any and all liability for the injuries.

Signature of Teacher \_\_\_\_\_ Date \_\_\_\_\_